



Department of Art & Art History
Phone: (212) 772-4995
Fax: (212) 772-4458

PROCEDURES FOR UNDERGRADUATE INDEPENDENT STUDY IN ART HISTORY

- + Your independent study should take place in your junior or senior year, after you have completed at least 15 credits in the major (in addition to the pre-requisite, Art H 111, and including ArtH 300 Research Methods, and all four area distribution requirements).
- + You must have a minimum GPA of 3.0 to qualify for Independent Study.
- + A **maximum of 3** independent study credits may be applied toward the major.
- + Approach a full-time faculty member with a project description.
- + Once a project is agreed upon, and the faculty member agrees to be your advisor for the project, have the faculty member sign the faculty agreement form, indicating the number of credits assigned to the Independent Study.
- + Bring the completed application (found on page 2 of this document) and signed faculty agreement form to the Director of Undergraduate Studies for approval.
- + Bring the signed form Department of Art & Art History, for registration permission.
- + Register for **ARTH 402(01), 402(02), or 402(03)** for Art History Independent Study.
- + Once your Independent Study project has been completed, your faculty advisor will submit your grade to the Department of Art & Art History
- + Update your resume for future internship and job opportunities.



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APPLICATION FOR ART HISTORY INDEPENDENT STUDY

NAME (as it appears on transcripts) _____
Last First MI

CUNY FIRST ID (Empl #) _____ TELEPHONE _____

HOME ADDRESS _____

OVERALL GPA _____

List Courses completed (or underway) in the Major

Course No.	Course Title	Semester
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____



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ART HISTORY INDEPENDENT STUDY FACULTY AGREEMENT FORM

DATE: _____

(STUDENT'S NAME) HAS MY PERMISSION TO REGISTER
FOR INDEPENDENT STUDY

_____ SEMESTER

DESCRIPTION OF PROPOSAL FOR INDEPENDENT STUDY:

Faculty Advisor, please indicate number of credits approved for this project:

___ ARTH 402.01 1 Credit

___ ARTH 402.02 2 Credits

___ ARTH 402.03 3 Credits

*Signature of Faculty Advisor for
Independent Study Project*

*Signature of Director of
Undergraduate Studies*