



Department of Art & Art History

Phone: (212) 772-4995 Fax: (212) 772-4458

BFA Program: Application Forms and Guidelines

Please read this information carefully. If you have additional questions, please email Professor Chitra Ganesh at chitraganeshstudio@gmail.com or Professor Reiner Leist rleist.hunter@gmail.com. For questions about forms, contact Staesi Davis at ada0002@hunter.cuny.edu. For questions about transcript and credits please contact undergraduate advisor, Laura Frantz lfrantz@hunter.cuny.edu. **You must be a 42 Credit Studio Art major to apply.**

The deadline for emailing your application materials is Friday, May 5, 2023. Please send your application to chitraganeshstudio@gmail.com and cc: Staesi Davis of the art office at ada0002@hunter.cuny.edu. Admissions committee members will review your materials prior to interviews. **BFA Committee Review will take place on Wednesday May 10, 2023.** Candidates will receive a Zoom link and be assigned a time slot for a 20-30 minute interview with the Admissions Committee.

Application / Eligibility Requirements:

1) Ideally you would have finished all your required courses for the 42 credit BA major before the Fall Semester of 2023, or have courses in progress when you apply. Students should follow the guidelines for the 42-credit studio art major and must complete 36 credits in order to apply to the BFA Program. If you wish to apply, please consult a studio advisor at any point.

2) You must have finished at least 90 credits toward the 120 credit BA degree, and satisfied all of your Common Core, Science, and Language requirements. If you are accepted, your BFA credits can be applied to the 120 credit degree major if appropriate. *We encourage you to complete all outstanding coursework prior to joining the BFA program so that you can get the most out of your experience. Students interested in pursuing the BFA should also check with the financial aid office to confirm credit requirements needed for receiving financial aid.*

BFA Program: Selection Process

The BFA Selection Committee will review the following:

1) Recommendation Letters: Your application must include 2 recommendation letters from faculty who know you well for the Committee to review. Additional letters and letters from part-time instructors are welcome. Faculty should use the BFA recommendation form included in this document.

2) Statement: The committee will rely on your statement to understand your artistic practice and goals. Your statement should be as clear and informative as possible, including information about the media and content of your work, process, artistic influences, and key interests shape your work. Writing skills are not a concern; however you communicate your your artistic practice, abilities, and commitment will provide valuable information.

3) Documentation of work: Your application must include samples of your work. Your images must be clear, adequately lit, in focus, and made within the last two years. Please limit the number of works to what can be reviewed in a ten minute presentation, with no more than 20 images. Please send all documentation in the form of jpegs and mp4/mov files. These must be received in advance of the Zoom review and will be made available to the Committee.

4) Zoom presentation of your work: For the zoom review, you will share a slide presentation of your works with the Committee. These works will count as your official presentation. Please include detail shots of works if necessary, along with image captions for each slide including date, title and medium. If you are presenting time-based work, the committee will allow an additional 5 minutes during the review. Slide presentations are preferred, but you may also install your work in a space available to you for the Committee to view in a video walk through.

5) Selection Criteria: The BFA committee will consider 4 primary areas in assessing candidate. The ideal BFA candidate will:

- A) show a commitment to exploring both content and form in their work
- B) have the capacity to work in a self-directed manner, working towards specific goals and and maintaining consistent studio practice
- C) demonstrate familiarity with ideas and artists that inform or inspire your work
- D) demonstrate intellectual curiosity and the willingness to be challenged by new ideas

6) Reapplication: Please be aware that you are entitled to apply again, as long as you do not apply to graduate, so please consider your options carefully before applying.

BFA Program - Curriculum and Courses

The (BFA) Bachelor of Fine Arts is a 61-credit major degree open to students who wish to extend their work in studio art beyond 42-credit major, particularly for the student who intends to pursue a career as an artist or attend graduate school. The program culminates in a group exhibition of the candidates' work at the end of second semester in which all students must participate. Students must maintain a GPA of 3.0 to stay in the program.

A total of 64 credits in art must be earned toward the BFA degree:

Total studio art courses: 11. Total art history courses: 5 Total BFA courses: 3

SAMPLE COURSE GUIDE:

(Please see a Studio Art Advisor for individual course program consultation):

Year 1: Two studio courses and one art history course

ArtLa 20100 Art Foundations: Seeing, Thinking, Making
ArtLA 20200 Art Foundations: Methods and Techniques
ArtH 25100 Contemporary Art

Year 2 : Four beginning studio courses selected from the seven possible areas of concentration: Ceramics, Drawing, New Genres, Painting, Photography, Printmaking, and Sculpture

ArtCr 22500 Printmaking
ArtCr 23500 Painting
ArtH 24900 20th Century Art I

ARTCr 290 New Genres
ArtCr 25700 Ceramics

Year 3: Six ARTCR courses (for a total of 10 required for the major), with at least two Advanced (300-level) courses in area of concentration.

ArtCr 35700 Advanced Ceramics
ArtCr 33600 Advanced Painting
ArtCr 32600 Advanced Printmaking

ArtCr 37200 Advanced Photography
ArtCr 35200 Advanced Sculpture
ARTCr 36023 - Time Based Media

BFA Major

Semester 1	ArtCr 45900 Professional Experience in Art I (typically meets Tuesdays 1:10 - 4:50 pm)	6.5credits
Semester 2	ArtCr 46000 Professional Experience in Art II ArtCr 40500 Art and Current Ideas B.F.A. Thesis Exhibition	6.5 Credits 3 credits
	Art History elective of your choice to be taken in either semester	3 credits

BFA PROGRAM REQUIREMENTS: (Studio art major + BFA courses)

STUDIO ART 42-CREDIT MAJOR: 14 classes total/ 42 credits

2 classes (6 credits) introduction and foundations (ARTLA):

ARTLA 20100 Art Foundations: Seeing, Thinking, Making 3 credits
ARTLA 20200 Art Foundations: Methods and Techniques 3 credits

4 classes (12 credits) elective studio classes outside the area of study (ARTCR)

Any 200- or 300- level ARTCR course; do not repeat courses.

4 classes (12 credits) in one area of study (ARTCR)

Can include only one ARTCR 36000.

Please note that the core courses in an area of study can be repeated once for credit if taken with a different instructor (Ex. Advanced Painting with Jaudon and Advanced Painting with Davis).

Areas of study to choose from are Drawing, Painting, Printmaking, Photography, Sculpture, Ceramics, and New Genres

3 classes (9 credits) of study in art history (ARTH),

at least one of which must be in contemporary or modern art, i.e. ARTH 24900, ARTH 25000, ARTH 25100, ARTH 24700, ARTH 25700, ARTH 35100, ARTH 45000.

1 class (3 credits) Capstone Seminar (ARTLA),

ARTLA 40600 2D-3D-4D to be taken towards the end of the degree.

BFA COURSES - 4 classes/total 19 credits

Semester 1	ArtCr 45900 Professional Experience in Art I (typically meets Tuesdays 1:10 - 4:50 pm)	6.5credits
Semester 2	ArtCr 46000 Professional Experience in Art II ArtCr 40500 Art and Current Ideas B.F.A. Thesis Exhibition	6.5 Credits 3 credits

Art History elective of your choice to be taken in either semester **3 credits**

19 Credits total

BFA Program: Application Instructions

1. Application Form Only students who have completed 92 credits including all Distribution Requirements are eligible to complete the application. Application Forms and Deadlines are posted at the Art Office. Your application must be reviewed and signed off by the BFA Advisor. Please speak with advisors and prepare your application package in a timely fashion. Late or incomplete applications will not be accepted.
2. Grades and Transcripts Your application must include your latest transcript of grades. Please list all courses completed to date, and currently taking, on the attached worksheet provided. Please be sure to include the names of courses and their numbers on the form. All "INC" and/or final grades must be resolved prior to applying.
3. Statement Candidates must submit a 1-2 page Artist Statement including reasons you are pursuing the BFA program, how would benefit you personally, why you are qualified for the program, and most importantly, what you would like to accomplish during the course of your BFA year. Please submit both a PDF version of your statement to art@hunter.cuny.edu, and a printed copy with your application.
4. Recommendations Two Letters of Recommendation from faculty, addressed to the BFA Committee are required. BFA Candidate Recommendation Forms are available at the Art Office. When you request a reference please ensure adequate response time.
5. Interview and Presentation Each applicant will participate in a Zoom Interview with the committee, and present a body of work that includes both assigned projects but most and independent investigations. Candidates should present a body of work that is connected to their intended course of study, and shows evidence of artistic development and self-motivation. Students will speak briefly about the issues and ideas that inform their artwork. Please seek out your advisor if you have further questions..

**CITY UNIVERSITY OF NEW YORK HUNTER COLLEGE
DEPARTMENT OF ART & ART HISTORY
BFA APPLICATION FORM**

Please complete and send to art@hunter.cuny.edu or bring a hard copy of the application to the Art & Art History Department office in Room 11054 Hunter North.

Name:	
CUNYfirst EMPLID#:	
Address City, State & Zipcode	
Telephone:	
Email address:	
Area of Concentration:	

Total # of Credits completed (see attached worksheet) _____ GPA: _____

Number of Credits currently taking: _____ Number of Credits for summer semester: _____
(if applicable)

Faculty References: Forms should be given to faculty who will return them to the department.

1. _____

2. _____

Application must include:

1. Completed Application Form
2. Current Transcript with completed worksheet (Official transcript is not necessary)
3. Artist Statement/Essay
4. Two Faculty Recommendation letters

Advisor: _____ Date: _____

Studio Art Courses, including courses taken this semester:

Course Name & Number	Credits	Course Name & Number	Credits
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Art History Courses, including courses taken this semester:

Course Name & Number	Credits	Course Name & Number	Credits
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Art Courses Completed at Other Institutions:

Course Name & Number	Credits	Course Name & Number	Credits
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Total Number of Art Credits: _____

Art Index (GPA): _____

**CITY UNIVERSITY OF NEW YORK HUNTER COLLEGE
DEPARTMENT OF ART & ART HISTORY
BACHELOR OF FINE ARTS
RECOMMENDATION FORM**

The student below has listed your name as a reference on their BFA Application. Please complete this recommendation and send a PDF to art@hunter.cuny.edu or give a copy in a sealed envelope to the Art Office.

NAME: _____ EMPL ID#: _____

AREA OF CONCENTRATION: _____

CONFIDENTIALITY

____ I waive my right to read this recommendation

____ I choose for this recommendation to **not** be confidential

Student Signature: _____ DATE _____

EVALUATION

Please use this assessment scale:

1-EXCELLENT 2-GOOD 3-FAIR 4-POOR 5-UNABLE TO ASSESS

1. Level of engagement with chosen media _____
2. Interest in exploring new ideas _____
3. Ability to communicate ideas clearly _____
4. Has developed thematic interests in the work _____
5. Is prepared for advanced studio practice _____
6. Is qualified to to successfully complete BFA _____
7. Please place this student in on the following scale _____

(1-TOP 10%, 2- TOP 30%, 3- AVERAGE, OR 4- BELOW AVERAGE)

Additional Comments:

Empty rectangular box for additional comments.

Faculty Member Signature_____

Date_____